

Approval Process – New Study Abroad Programs

1. Departments must use existing forms available at OIE for the creation of new programs. See: http://international.uga.edu/all_forms_and_documents//
Scroll down to: “FACULTY AND STAFF” at “Starting an Education Abroad Program”

In order to ensure maximum transparency in the areas of academic integrity and fiscal management, faculty are also encouraged to create unit-specific criteria for program approval. By way of example, see the guidelines established by faculty in the Lamar Dodd School of Art, at: <http://art.uga.edu/files/administration/studiesabroadapprovalprocess.pdf>

2. All proposals must be discussed in a faculty meeting and then voted on by the faculty.

3. The unit Head will then send the proposal to the Associate Dean of International and Multidisciplinary Programs with a cover letter indicating the date of the faculty meeting at which the proposal was discussed, and the tally of the votes (yes/no/abstain).

4. The proposal will undergo one more review by the Franklin College Study Abroad Committee, after which it will be submitted to OIE.