



# Franklin College of Arts and Sciences

# International Visiting Professor

## Call for Nominations for Fall 2020

**NOMINATION DEADLINE: FRIDAY 6 MARCH 2020**

The Franklin College of Arts and Sciences invites Franklin departments to submit nominations for the **FCAS International Visiting Professor** program. Preference is given to scholars from institutions with which UGA has an existing relationship, typically in the form of a study abroad or exchange program, or through an International Cooperative Agreement. Scholars in non-traditional tracks may also be considered, provided they meet degree requirements and have the appropriate credentials.

This program offers departments the opportunity to invite an international scholar to teach in Fall semester 2020 at UGA and work on or develop research collaborations. To help departments host a visiting professor, the Franklin College will:

- Cover a flat salary of \$8000 to teach a standard, 3-credit course at the undergraduate or graduate level;
- Handle all J-1 visa sponsorship processes for the visiting professor;
- Handle all faculty appointment, UGA employee orientation, and payroll processes for the visiting professor;
- Arrange and pay for round-trip airfare from the nearest international airport to the visiting professor;
- Arrange and pay for round-trip ground transportation between the Atlanta airport and Athens;
- Arrange and pay for one semester of housing at the UGA Health Sciences Campus or equivalent.

A host department is expected to:

- Plan and arrange for offering a course taught by the visiting professor that successfully attracts strong student enrollments;
- Plan and arrange for all course materials, book orders, and an appropriately equipped classroom;
- Arrange for an office space equipped with a computer and printer for use by the visiting professor;
- Work with the visiting professor to develop a syllabus, become oriented to the academic calendar, and ensure his or her understanding of expectations, policies, and procedures related to teaching the course.

An **International Visiting Professor** is expected to teach at least one class. Please note that the visiting professor can only be compensated for a class that is actually offered and meets UGA minimum-enrollment requirements. Units are limited to one nominee per year and should develop their own selection criteria for their nominees. *Nominations that include course proposals addressing student populations from two or more disciplines are especially encouraged.*

### **NOMINATION PROCESS**

Nominations should be submitted by the unit head/director (or heads/directors in the case of collaborative nominations) and should include the following information:

- 1) A **cover letter** from the head(s)/director(s) that:
  - explains the criteria for the selection of the named nominee and a rationale for the course the visiting professor is going to offer;
  - provides a tally of the departmental vote for the nominee;
- 2) A completed **nomination cover sheet**;
- 3) The nominee's **current c.v.**

Final selection of nominees is made by the Franklin College International Studies Committee. The success of the **International Visiting Professor** program depends on advance planning. For this reason, we ask you to submit your **Fall 2020** nominations no later than **FRIDAY 6 MARCH 2020**.

Nominations should be submitted electronically to Karen Coker at [kcoker@uga.edu](mailto:kcoker@uga.edu). For questions, please contact Associate Dean Martin Kagel at [mkagel@uga.edu](mailto:mkagel@uga.edu).